

# Chowgirls

**Chowgirls Classic Catering**

**336 Hoover St. NE**

**Minneapolis, MN 55413**

**Phone: 612.203.0786**

**Fax: 612.395.5557**

**[www.chowgirls.net](http://www.chowgirls.net) [hq@chowgirls.net](mailto:hq@chowgirls.net)**

At Chowgirls, we pride ourselves in leading the way – with seasonal upscale dishes, thoughtful hospitality, sustainable solutions, and standout experiences. A certified women-owned and value-based business, we make mindful decisions, crafting quality food with respect for both people and planet. Here are the ways we make a difference:

**SUSTAINABILITY** We walk the talk when it comes to local and organic, executing lovely seasonal menus with only the freshest fare.

**FOOD RESCUE** As founding members of Minnesota Central Kitchen, we're proud to lead the way in food rescue while sharing extra food with hungry families in our community.

**DIVERSITY, EQUITY, & INCLUSION (DEI)** A team of inter-departmental employees representing a variety of life experiences, Juntos serves to guide our DEI goals both internally and externally. We prioritize our staff by creating a safe, sane, and social workplace, offering living wages, health and dental insurance, and other wellness benefits to all employees and focus on equitable hiring.

At Chowgirls, we take our mission and our clients very seriously – while still having fun and throwing the best parties in the business! We'd love so much to bring our joy and values to your next event, so let us know what we can do to help make your own vision come to life.

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## Plated Wedding Sample

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<b>Prepared For:</b>	Chowgirls Catering	<b>Event Date:</b>	1/1/2025 - Wednesday
<b>Address:</b>	336 Hoover St. NE Minneapolis, MN 55413	<b>Phone:</b>	
<b>Proposal #:</b>	224615	<b>Guest Count:</b>	100
<b>Service Style:</b>	.	<b>Occasion:</b>	Wedding
<b>Event Type:</b>	ATT/ Plated		
<b>Event Specialist:</b>	Caitlyn English caitlyn@chowgirls.net		
<b>Venue:</b>	Chowgirls Headquarters 336 Hoover St. NE Minneapolis, MN 55413	<b>Last Change:</b>	11/13/2023

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<b>Timeline:</b>	5:00 PM Event Start
	11:59 PM Event End

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### Plated Dinner Menu

#### Passed Appetizers

##### Seasonal Baby Polenta Cake

Crisp and buttery polenta cakes topped with our chef's choice, best of the season cheeses and vegetables. GF V

##### Hoyo Sambusa - Lentil

Savory spiced lentil Somali hand pie, in a folded and fried dough. Served with cilantro chutney. VV, DF

##### Cocktail Meatball - Juniper Mustard

A one-bite meatball in our tart wintery glaze.

#### Salad + Bread Course

**Bread Basket**

Locally baked baguette, house-made focaccia and seeded lavash, served with whipped fresh-herb Hope Creamery butter. V

**Simple Salad**

Seasonal organic greens and vegetables, tossed with balsamic vinaigrette. VV, GF

**Plated Dinner**

**Roasted Chicken with Garlic Grits**

Larry Schultz, bone in, organic chicken with garlic grits, roasted mushrooms and apple gastrique. GF

**Sirloin with Winter Squash Puree**

Peterson Craftsman Meats grass-fed sirloin steak, herb-rubbed, grilled and sliced served medium rare with squash puree, roasted seasonal vegetables and demi glacé. GF

**Vegetarian Option**

**Eggplant Romesco**

Grilled eggplant over pearl couscous, with roasted seasonal vegetables and red pepper almond sauce. VV

**Cutting Cake + Dessert Station**

**6" Cake - Essential**

**Bites Bonanza - Essential**

An assortment of brownies, cookies, and bars made in-house. 2 pieces per serving. V

**Food**

Qty	Description	Unit Price	Total
100	Seasonal Baby Polenta Cake	\$3.25	\$325.00
100	Hoyo Sambusa - Lentil	\$3.00	\$300.00
100	Cocktail Meatball - Juniper Mustard	\$2.25	\$225.00
100	Bread Basket	\$4.00	\$400.00
100	Simple Salad	\$4.75	\$475.00
45	Roasted Chicken with Garlic Grits	\$28.50	\$1,282.50
45	Sirloin with Winter Squash Puree	\$32.00	\$1,440.00
10	Eggplant Romesco	\$18.00	\$180.00
1	6" Cake - Essential	\$56.00	\$56.00
200	Bites Bonanza - Essential	\$2.50	\$500.00
<b>Food Subtotal</b>			<b>\$5,183.50</b>
<b>Per Person Total</b>			<b>\$51.84</b>

**Beverage**

Qty	Description	Unit Price	Each	Total
100	Fruit Water	\$0.75	Each	\$75.00
Seasonal infusions of fresh fruit and herbs, served in a clear beverage tureen.				
With Compostable 10 oz cups				

**Beverage Subtotal** **\$75.00**

**Rental**

Linen quote available upon request. Prices range from \$10-\$30 per linen, dependent on table size, shape, color and fabric. Specialty linens may be priced higher.

<b>Qty</b>	<b>Description</b>	<b>Unit Price</b>		<b>Total</b>
110	Formal Place Setting Formal place setting includes: salad plate dinner plate salad fork dinner fork dinner knife water glass plate cover	<b>\$7.25</b>	<b>Each</b>	<b>\$797.50</b>
120	Linen Napkin - Outsourced Assorted premium Poly-Cotton blend linen napkin available in a wide variety of colors from our rental partners Linen Effects. Sold in quantities of 10	<b>\$1.50</b>	<b>Each</b>	<b>\$180.00</b>

**Rental Subtotal** **\$977.50**

**Other Inventory**

<b>Qty</b>	<b>Description</b>	<b>Unit Price</b>		<b>Total</b>
300	Napkins - Cocktail Two-ply paper napkins	<b>\$0.00</b>		<b>\$0.00</b>

**Other Inventory Subtotal** **\$0.00**

**Staffing**

Includes portal to portal labor for staff necessary to execute your event. Labor charges are based on guest count, service style, venue eccentricities and menu details. Labor charges will be updated based on final details.

<b>Qty</b>	<b>Description</b>	<b>Unit Price</b>		<b>Total</b>
1	Assistant Event Manager Chowgirls requires an Assistant Event Manager at events where the style of service is plated, on multiple different floors or space and/or has a guest count of 300+ people. This person acts as the lead server managing the front of house execution during service.	<b>\$380.00</b>		<b>\$380.00</b>
1	Chef	<b>\$300.00</b>		<b>\$300.00</b>
1	Event Manager Chowgirls requires an Event Manager at every staffed event no matter the size or scope as this individual acts as the staff lead and catering point of contact. This person ensures Chowgirls service and food standards are upheld and timeline is maintained.	<b>\$480.00</b>		<b>\$480.00</b>
2	Party Cook	<b>\$300.00</b>		<b>\$600.00</b>
1	Party Cook	<b>\$300.00</b>		<b>\$300.00</b>
6	Server	<b>\$300.00</b>		<b>\$1,800.00</b>

Gratuity is not included and is at your discretion. Please let your Event Specialist know if you would like to include on the invoice pre or post event.

**Staffing Subtotal** **\$3,860.00**

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<b>Charges:</b>	\$10,096.00
<b>Operations Charge:</b>	\$2,524.00
<b>Subtotal:</b>	\$12,620.00
<b>Sales Tax:</b>	\$1,138.96
<b>Post-Tax Subtotal:</b>	\$13,758.96
<b>Payments:</b>	\$0.00

<b>Total:</b>	\$13,758.96
<b>Gratuity:</b>	_____
<b>Balance Due:</b>	_____

**Deposit Amount: \$2,000.00**

**Final Balance Due: 12/22/2024**

# Chowgirls

## Contract

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<b>Address:</b>	336 Hoover St. NE Minneapolis, MN 55413	<b>Phone:</b>	
<b>Contract #:</b>	224615	<b>Event Title:</b>	Plated Wedding Sample
<b>Service Style:</b>	.	<b>Guest Count:</b>	100
<b>Event Specialist:</b>	Caitlyn English caitlyn@chowgirls.net	<b>Occasion:</b>	Wedding
<b>Event Total:</b>	\$13,758.96	<b>Per Person:</b>	\$137.59
<b>Deposit:</b>	\$2,000.00	<b>Deposit Due:</b>	
<b>Venue:</b>	Chowgirls Headquarters 336 Hoover St. NE Minneapolis, MN 55413	<b>Last Change:</b>	11/13/2023

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<b>Timeline:</b>	5:00 PM Event Start 11:59 PM Event End
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### **1. Chowgirls Services**

Chowgirls looks forward to providing Event Catering and other Services for Client's Event Date. Chowgirls' Services include an initial consultation and two follow-up planning meetings at Chowgirls' offices. Most communication with Client can easily take place via phone or email. Ensuring all guests are able to safely consume and enjoy Chowgirls fare is important to us. Chowgirls is not an allergen-free facility, however we are cognizant of guests' dietary needs and restrictions and use industry standard best practices to avoid cross-contamination. It is the responsibility of the client to communicate any food allergies to Chowgirls Catering. Chowgirls may substitute ingredients in the event of unavailability. Special request menu items may be subject to additional fees. Chowgirls is not responsible for property damage or loss.

Consuming raw or undercooked meats, poultry, seafood, shellfish, or eggs **may increase your risk of foodborne illness.**"

a. Attended Full-Service Events. Chowgirls will staff the event; which includes setting up, serving, maintaining, and cleaning throughout the event. Chowgirls will arrive a minimum of 1 hour before event and depart approximately 1 hour after serving. If Chowgirls employees are required outside of those hours, client will be charged an additional \$45.00 per hour (or portion thereof) per employee. Labor prices include set up, passing, buffet maintenance, clean up, and use of Chowgirls serving equipment for buffet and passed events. Additional fees may apply for additional equipment or event services.

The Client must provide a confirmation of guest count, food, and if applicable bar selections, 10 calendar days before Event Date. This final menu selection and guest count will be considered a guarantee not subject to reduction. If any change is required after the final guaranteed guest count and menu selection are reported, please contact your Chowgirls Event Specialist immediately and we will make every effort to accommodate your request, however, any changes made within 10 days of the Event Date are subject to an additional \$250 fee as outlined below in the *Date Reservation Fees, Other Charges, & Payments* section.

b. Delivered Events: Chowgirls offers both Disposable and Sustainable Catering Delivery Services. For both Services, Chowgirls will deliver at agreed upon time. Delivery, supplies, set-up, and pick-up costs, if applicable, are included in the invoice. For Delivered Events, the menu and guest count must be confirmed no later than 10 calendar days prior to event. Thereafter, menu changes may incur an additional charge of \$250. Increases in guest count, if able to be accommodated, may be billed separately. Decreases in guest count can be considered up until 5 business days prior to event. Thereafter, the full guest count will be charged. Per MN Health Code, hot food cannot be held hot for any more than 4 hours from the time it leaves our kitchen to the time service ends.

Disposable Delivery: Food will be delivered on compostable trays with compostable or recyclable lids. Compostable and recycle-able platter fees apply. Additional charges may apply for disposable supplies. Disposable platters do not need to be returned, but we encourage you to reuse or recycle them.

Sustainable Delivery: Food will be delivered and set up on real platters and chaffers. Sustainable delivery charges include a fee for our driver to return to pick up the equipment at a time that is arranged with the driver at the time of drop-off.

c. Pick-up Catering: Client may pick up food at Chowgirls headquarters at agreed upon time. Food will be plattered on disposable trays, as arranged with client. Compostable and recycle-able platter fees apply.

d. Bar Service. Chowgirls bartenders maintain current alcohol liability training certification through the Minnesota Licensed Beverage Association. In addition to providing beverage service, the bartender's primary function is to safely serve alcohol within the guidelines of MN and city law. Chowgirls has a Minnesota State CATR Liquor License and can provide Hosted or Cash bar service with liquor liability insurance coverage. In the city of Minneapolis, serving is restricted to private events, and some public events. Chowgirls may substitute ingredients in the event of unavailability. Special request bar items may be subject to additional fees. Chowgirls, and Chowgirls Bartenders, are not to be responsible for any accidents, spillage, or breakage which may occur. Chowgirls is not licensed as an alcohol delivery or off sale liquor distributor and must remove all Chowgirls provided alcohol from event premises upon bar staff departure.

Chowgirls' Bartending Service Policies are as follows:

1. Chowgirls reserves the right not to serve shots or doubles.
  2. Chowgirls reserves the right to serve only one drink per person per visit to the bar.
  3. The legal drinking age in the state of Minnesota is 21 for all alcoholic beverages. Chowgirls will not serve alcoholic beverages to minors. We will ask for valid identification from any person who looks to be under the age of 35. If no identification is available that person will be refused service. If another guest purchases a drink and then gives it to that particular person, both people may be asked to leave the premises.
  4. Chowgirls reserves the right to refuse alcoholic beverage service to any individual if that individual appears intoxicated or is engaged in disruptive behavior.
  5. If guests engage in abusive or violent behavior, or if a majority of guests are observed to be intoxicated, the event manager on duty reserves the right to close the bar and end alcoholic beverage service.
  6. The Chowgirls catering team-lead that is on premise for your event will make determinations on the above stated policies and keep Client informed of any situations that arise during your event.
  7. All alcoholic beverages must be provided and served by Chowgirls bar staff.
  8. No alcoholic beverages are permitted to leave the premises.
- e. Equipment Rentals. All Chowgirls Date Reservation Fees, Other Charges, Cancellation and Payment terms apply to rental-only transactions. Lost or damaged items will incur replacement costs plus a 25% restocking fee.

## **2. Date Reservation Fees, Other Charges, & Payments**

The following payment schedule applies to all Event Catering Service types: Attended, Delivered, Pick-up, and Bar Services.

a. Payment Schedule. Client agrees to pay Chowgirls for the Event Catering and other Services as listed below:

i. For events occurring 3 months or more from contract signing, a **non-refundable, non-transferrable** date BOOKING FEE, equaling \$2000 or 50% (whichever is the lesser) of the estimated total for Event Catering and other Services is required to secure the Event Date;

i.a. Client must pay 50% of the remaining balance before the Event Catering and other Services, 3 months before the event. **Final payment** of remaining balance is **due 14 days prior to Event Date**. If Client's Event Date occurs within 14 days of booking, the full anticipated balance is due at the time of reservation. Client's credit card on file with Chowgirls will be charged, or if not available an invoice will be submitted, within 14 days of the Event Date. Chowgirls reserves the right, at Chowgirls' sole discretion, to assess a \$250 fee to any last-minute changes made to floor plan, timeline, equipment needs, menu or quantities by Client that are beyond scope of the Parties Agreement.;

ii. For events within 3 months of contract signing 50% of the balance is due for Event Catering and other Services to secure the date. \$2000 or 50% (whichever is the lesser ) of the event total is a **non-refundable, non-transferrable** date BOOKING FEE the remainder of this deposit is transferrable up until 14 days prior to the event.

iii. Any changes made within 14 days of the Event Date, or on the day-of, shall be subject to Chowgirls' availability, and may be declined. In the event of additions to Client's service, or day-of incidentals, either verbally or in writing, Client's credit card on file with Chowgirls will be billed, or if not available an invoice will be submitted, within 14 day of the Event Date. Chowgirls reserves the right, at Chowgirls' sole discretion, to assess a \$250 fee to any last-minute changes made to floor plan, timeline, equipment needs, menu or quantities by Client that are beyond scope of the Parties Agreement;

b. Bar Fees. Where the Client has included Bar Services in their event, all bar reservation fees, balance payments, or additions to the bar estimates will be paid in the same manner as the Event Catering and other Services outlined above.

c. Operations Charge. An operations charge of 25% of the entire pre-tax bill will be added to the bill and is NOT a gratuity. This operations charge is taxable. This charge covers unseen costs we choose not to hide in food, rental, or server labor such as, but not limited to: Administrative costs, supplies, vehicles, gas, dishwashers, on site cooking equipment, buffet and service equipment, etc.

d. Method of Payment. Payment of the balance owed prior to Event Date can be made in the form of cash, check, Visa, MasterCard, Discover, or American Express. Chowgirls merchant processor will hold an encrypted credit card on file for the duration of the planning period and event. Any returned checks are subject to a \$60.00 charge. Should personal credit card information not be available or attempts to authorize electronic payment are returned "declined", the Client must pay a 10% penalty. If Chowgirls sends an invoice to Client to collect any final payment, that invoice must be paid within 10 days of invoice date. Chowgirls reserves the right to pursue any accounts in delinquent status by the use of collections after 30 days of non-payment, and to seek recompense for any associated expenses, court costs or reasonable attorneys' fees.

e. Late Payments. If payments are not received in accordance with the provisions of this Agreement, Chowgirls reserves the right to consider all non-refundable payments forfeit, and Chowgirls may elect to provide no service to Client; the Event Date may be opened up for Chowgirls to accept alternate events. However, if Chowgirls do elect to provide service, despite the failure of the Client to pay the Fee as scheduled, Chowgirls reserves the consented right to charge the remaining balance plus a 10% fee on the balance.

f. Additional Fees. Chowgirls will make every effort to accurately calculate additional fees before the Final Confirmation Deadline. Additional fees could include but are not limited to:

i. Facility Fees: If venue charges additional catering and kitchen fees to Chowgirls, the charges will be added to the client's Chowgirls invoice as a Facility Fee. These payments are remitted by Chowgirls to the venue. Other Facility Fees include surcharges on events held at facilities with access issues (i.e. lack of running water, lack of proper work space, stairs with no elevator, no rental delivery allowed, lack of trash services).

ii. Travel Fees: Travel Fees may apply for events held at venues located more than 35 miles and/or 40

minutes' drive time from Chowgirls headquarters according to Google Maps. Travel Fees include, but are not limited to, vehicle mileage per necessary number of vehicles, staff travel pay, kitchen, equipment, and/or vehicle rentals, and lodging.

### **3. Cancellation**

The Client is free to terminate Chowgirls' services upon written notice, at any time, without cause. Payments will only be returned to Client in the event of Client's cancellation due to Chowgirls' breach of this Agreement. Chowgirls may also withdraw services if the Client does not pay Chowgirls' fees by the scheduled dates outlined in this Agreement. If the Client terminates Chowgirls' services, for reasons other than Chowgirls' breach of this Agreement, or Chowgirls withdraws due to non-compliance to this Agreement, all fees, service charges, and disbursements incurred up to that time will be due and payable, and any payments made prior to the cancellation will be retained by Chowgirls and considered proper compensation for reserving the Event Date for Client.

### **4. Transfer of Service**

In the case where the Client requests a change of date, Chowgirls will comply, contingent upon their availability, within 365 days of the original Event Date. All date reservation fees and payments will transfer to the new Event Date and continue to apply towards the Fee minus the **non-refundable non-transferrable booking fee.** The Fee is subject to change based on the new Event Date. Should Chowgirls be unable to provide services on the new Event Date cancellation policies will apply.

### **5. Rights to Display and Reproduce**

Chowgirls reserves the right to photograph, reproduce, publish, or exhibit images, video, upload real time images to social media, and any other products from Event Date as samples of the work of Chowgirls, with Client's approval. The Client agrees that in signing this contract to act as the agent for the guests and attendees of the Event. Chowgirls will do its due diligence to give appropriate creative credit in reproductions and publications.

### **6. Working Conditions**

Client shall provide a safe working environment at the Event. Chowgirls also requires adequate shelter from the elements, including a warm and dry space. Further, Chowgirls staff may refuse to provide services if such an environment is not present. Chowgirls must also insist on a safe, harassment free, atmosphere for its workers. Chowgirls reserves the right to leave the event, and to terminate the service, without it being construed as a breach of contract by Chowgirls, if there is any harassment, illegal behavior, or dangerous activity. A situation shall be deemed unsafe, disturbing, offensive, or inappropriate in the sole and exclusive judgment of Chowgirls.

### **7. Additional Provisions:**

Force Majeure. No Party to this Agreement shall be liable in damages or have the right to terminate this Agreement for any delay or default in performing hereunder if such delay or default is caused by conditions beyond its control including, but not limited to Acts of God (including fire, flood, earthquake, storm, hurricane, or other natural disasters), Government restrictions (including the denial or cancellation of any export or other necessary license), wars, insurrections, and/or any other cause beyond the reasonable control of the Party whose performance is affected.

No Implied Waiver. The failure of any Party to require strict compliance with the performance of any obligations, terms, and/or conditions of this Agreement shall not be deemed a waiver of that Party's right to require strict compliance in the future, or construed as consent to any breach of the terms of this Agreement.

Modifications. Any modification or amendment to this Agreement requires the mutual consent of the Parties, and must be made in writing and signed by all Parties, which may include email for minor changes to the services and goods (equal to less than a 10% increase or decrease in the Fee) so long as the parties

provide proper acknowledgement of the changes by way of an electronic signature.

Controlling Law; Jurisdiction. The validity, construction and enforceability of this Agreement shall be governed in all respects by the laws of the State of Minnesota and the Parties expressly agree that any dispute requiring resolution by a court shall be subject to the exclusive venue and jurisdiction of the state and federal courts located in Hennepin County, Minnesota.

Dispute Resolution. Any dispute or claim arising under or in any way related to this Agreement, shall first be resolved through the good-faith efforts of the Parties. If after 30 days the Parties cannot resolve the issue, the matter may be 1) addressed in Minnesota small claims court, or conciliation court, if within the allowable small claims court dollar amount being sought by the Party, or 2) shall be submitted to neutral, non-binding mediation, followed by the commencement of arbitration. The Parties to the dispute or claim agree to act in good faith to participate in mediation, and to identify a mutually acceptable mediator in Hennepin County, Minnesota. All Parties to the mediation shall share equally in its cost. If the dispute or claim is resolved successfully through the mediation, the resolution will be documented by a written agreement executed by all Parties. If the mediation does not successfully resolve the dispute or claim, the mediator shall provide written notice to the Parties reflecting the same, and the Parties may then proceed to binding arbitration. The Parties shall select a single arbitrator and the arbitration shall be held in Hennepin County, Minnesota. The arbitrator's decision shall be binding on the Parties, and judgment on the award rendered by the arbitrator may be entered in any court having jurisdiction thereof. The prevailing Party in any arbitration, trial or other proceeding shall be awarded all filing fees, related administrative costs, and reasonable attorneys' fees. Administrative and other costs of enforcing an arbitration award or judgment, including the costs of subpoenas, depositions, transcripts, witness fees, payment of reasonable attorneys' fees, and similar costs will be awarded to the prevailing Party.

Counterparts; Signatures. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original and which collectively shall constitute one Agreement. Use of fax, email, and electronic signatures shall have the same force and effect as an original signature

Severability. If any provision of this Agreement shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court finds that any provision of this Agreement is invalid or unenforceable, but that by limiting such provision it would become valid and enforceable, then such provision shall be deemed to be written, construed and enforced as so limited.

Headings. The headings contained in this Agreement are strictly for convenience, and shall not be used to construe meaning or intent.

### **8. Limitation of Liability; Indemnification**

Client agrees that, to the fullest extent permitted by law, Chowgirls' maximum total liability for any claims, breaches or damages by reason of any act or omission, including breach of contract or negligence, not amounting to willful or intentional wrongdoing, shall be limited to the amount of the Fees actually paid by Client. Client agrees that, to the fullest extent permitted by law, Chowgirls shall not be liable for any claims for punitive damages, consequential damages, special damages, emotional distress, mental anguish, lost profits, loss of enjoyment, lost revenues and/or replacement costs.

### **10. Credit Card Authorization**

Sign this form to authorize Chowgirls, Inc. to make debits to your credit card.

By signing this form, you give us permission to debit your account for the deposit amount indicated on your invoice, on or after the indicated deposit date. This also gives us permission for us to run your card again ten business days before your event if another method of payment has not been provided.

I authorize the above-named business to charge the credit card provided to the business according to the terms outlined above. I certify that I am an authorized user of this credit card and that I will not dispute the payment with my credit card company; so long as the transaction corresponds to the terms indicated in this form or any other agreement with the company.

**11. Payment Remittance:**

Your event date is secured when Chowgirls receives payment of deposit. Please send signed contract and payment to:

336 Hoover St. NE  
Minneapolis MN 55413  
hq@chowgirls.net

**9. Signatures**

ALL PARTIES HAVE READ AND UNDERSTAND THE TERMS AND CONDITIONS OF THIS AGREEMENT, AND THEIR SIGNATURE BELOW INDICATES THEIR INTENTION TO BE BOUND.

**Event Specialist Signature**

**Client Signature**

**Signer Name:** \_\_\_\_\_

**Signer Name:** \_\_\_\_\_

**Sign Date:** \_\_\_\_\_

**Sign Date:** \_\_\_\_\_